



Environmental Policy



Facilities by ADF provides serviced vehicle hire for television and film productions in the UK and Europe, specialising in fully managed, 24/7 on-location support for dramas and major features. Facilities by ADF recognises that every organisation has a responsibility to the environment and is committed to establishing environmental management as a corporate priority, helping to deliver an environmentally sustainable media production industry.

Our main impacts

Our business activities encompass a wide range of processes from specialist coach building to the delivery of services.

In terms of coach building, we aim to effectively manage our material usage, waste management and energy consumption across our operations through a company-wide initiative to become a more sustainable company.

Facilities by ADF operates and maintains an efficient fleet of over 500 vehicles made up of towable trailers (e.g. artiste/make-up), tractor units and technical trucks. We invest heavily in our fleet to ensure they are clean and efficient, meeting Euro 6 emission standards. We will continue to investigate new technologies to further improve our environmental standards in this area. By investing in planning technology and improving fleet utilisation, we reduce empty vehicle miles, minimising the overall impact on the environment.

We recognise that our operations impact on the environment and continue to work with partners (such as the Logistics UK and Albert), key suppliers and production clients to investigate and implement initiatives to further improve environmental sustainability in the industry.

Our potential to make a difference

Our policy is to develop, maintain, monitor and implement policies, procedures and systems which assess and minimise the environmental impact of our operations. Facilities by ADF seek to better understand and manage our impact, implementing initiatives to act on our opportunity to make a meaningful difference to the industry. We aim to become a truly sustainable company, balancing both environmental and economic factors, to ensure that our operations are meeting business objectives and working towards lowering carbon emissions and overall impact to the environment. We will achieve this through close collaboration with our partners, suppliers, contractors and production clients, and adopting a methodical approach made up of realistic goals to achieve sustainability.

Our actions

Facilities by ADF will endeavour to address our environmental impacts in the following ways:

General

- Comply with relevant environmental legislation, regulations and codes of practice, maintaining a high level of environmental compliance and best practice.
- Liaise with suppliers, customers and contractors to improve environmental awareness and management at all levels of the supply chain.
- Collaborate with Production clients to help them achieve their green objectives and bring about improvements on how we can do even better going forward.
- Offer sustainability training for all staff through BAFTA albert's free training schemes and other providers.
- Gather more accurate data on our Carbon Footprint and embark upon offsetting the unavoidable elements of our carbon footprint (i.e. travel) through an approved scheme to become a carbon neutral supplier.
- Place sustainability initiatives on the agenda for management meetings and employee forums as part of a company-wide initiative to promote environmental awareness and gather ideas for improvement in all areas of the business.

- Link with other companies involved in initiatives and research programs aimed at bringing about environmental advancements for example clean energy systems for powering film sets/ data loggers for monitoring power usage on tech vehicles/biofuel alternatives.
- Work with Albert and other partners to set more specific and measurable environmental targets and objectives.

Transport

- Continue to invest in our fleet, adopt fuel-efficient systems and investigate new technologies and fuel alternatives (e.g. bio fuel) to ensure fleet efficiency.
- Reduce fuel consumption through route planning, regular vehicle maintenance, reducing weight of load and monitoring of driver performance.
- Upgrade logistic planning systems, invest in training for staff and closely liaise with Production clients to ensure efficient route planning and reduce empty vehicle miles.
- Continue to record mileage/ fuel consumption for Productions and provide details of Carbon footprint.
- Investigate Emission Reduction schemes as a voluntary initiative to record, report and reduce transport emissions (e.g. Logistics UK Emission Reduction Scheme).

Materials & Waste Management

- Continue to minimise waste through re-use/ recycling and consider the best use of raw materials, using recycled / recyclable products where applicable.
- Investigate ways to further eliminate or reduce waste through recycling (encourage recycling in all depots, departments and production locations), challenging existing products and systems to bring about incremental change (e.g. implement e-signature format to avoid printing for signatures/ use of eco spill kits and cleaning products) and inspiring new initiatives (e.g. upcycling of accessories such as make up chairs) to reduce items going to landfill.
- Set measurable targets for reducing waste through more accurate data recording and the implementation of a more robust monitoring system.
- Aim to source materials from sustainable origins and look for alternatives where possible (e.g. cups/pens made from recycled and/or sustainable materials).
- Reinforce procedures that deal with environmental incidents and potential damage (e.g. fuel leak clean up policy).

Energy consumption

- Continue to invest in green technologies (e.g. solar panelled Honey Wagons) that compliment our operations.
- Encourage all staff to save energy through good housekeeping and internal improvements (i.e. the implementation of new efficient lighting in our factory and daylight saving lighting in the offices).
- Procure green energy from a company selling 100% renewable power at point of renewal of our energy contracts and for depots that are not under our control, to encourage similar ethics.

The Company Administrator will be responsible for monitoring progress, reviewing objectives and communicating updates to all staff. General updates will be recorded using the Sustainability Initiatives Log. A full review of progress against environmental objectives will be completed 6-monthly and communicated regularly via management meetings and subsequent employee communication.

Signed & Endorsed by:**Mr Marsden Proctor, Managing Director****Date:****May 2021**